

MASON STAFF SENATE
 General Meeting Agenda
 Wednesday, May 6, 2015
 12:00 – 2:00 pm
 Fairfax, Innovation Hall 334
 Videoconferenced to Arlington, Founders Hall B119, Prince William, Bull Run 254
 Teleconference: 703-249-8067

Members: Andrew Addison, Wajaht Ahmed, Lisa Bair, Susan Brionez, Andrew Bunting, Rubi Chavez, Amanda Corrigan, Jocelyn Hanly, Jennifer Hamilton, Doug Hernandez, Joe Hinrichs, Amanda Kennedy, Megan Kirk, Marit Majeske, Dean Naldrett, Francina Osoria, Stephanie Payton, Lauren Reuscher, Emily Robinson, Nicole Roth, Brett Say, Amanda Shoemaker, Cloud Spurlock, Al Underwood, Alex Walsh, Stephanie Zeher

Absent: Jocelyn Hanly, Francina Osoria (with notice), Alex Walsh, Stephanie Zeher (with notice)

Guest Speakers

Jennifer Disano, Executive Director, Osher Lifelong Learning Institute

Libby Curtis, Director, Potomac Arts Academy

Business Meeting:

1) Call to order

Call to Order by Stephanie at 1:05

2) Constituents' Time

- a) Field house pay machine is persistently broken
 - i) Working with parking to sort out details
- b) Announcement tomorrow by Dr. Cabrera at Patriot Center.

3) Announcements

- a) From the Staff Senate
- b) Committee Meeting
 - i) Events Committee: May 13, 12:00 – 1:00 pm, FX - Engineering 1605, PW - Bull Run 254, ARL -Founders' Hall 119B
- c) From the floor
 - i) Prince William Campus is officially named the Science and Technology Campus (Sci Tech). Prince William Campus to be removed from official University language by July 2016. Naming ceremony included Dr. Cabrera and Governor McAuliffe. Spoke about the initiative to bring more awareness regarding Science and Technology in Virginia. Virginia is not currently ranked in the top 25 states for Science and Technology. Initiative to invest in Science and Technology on all campuses.
 - ii) Education and Outreach Committee opened article request to everyone on Staff Senate. If you have something from your department that you think would be beneficial for staff to learn about, please send to Lauren.
 - iii) Spaces on Faculty Staff Scholarship Committee opening. Meets once in person. Bulk of work done June-July. Reading applications for faculty and staff that apply to the scholarship to cover the cost of books. Committee recommends top 5 and select winner. Cloud Spurlock volunteered. Jennifer Hamilton sat on the committee previously.

4) **New Business**

- a) Approve April 2015 Meeting Minutes (attached)
 - i) Motioned, seconded, and approved.
- b) Financial Statement Update
 - i) Catering charges will be delayed due to transition of administrative assistant. Rubi working with caterer to finalize payment.
 - ii) Year end funds to be used towards promotional items. Cloud suggests keyring wallet.
 - iii) Lauren requested giveaways for HR orientations.
 - iv) Amanda, Rubi, and Stephanie will sit down to look at the budget later in the month.
 - v) More money to be allocated to Staff Appreciation Event Catering.
 - vi) Request for funds to be rolled over if necessary.
 - vii) Susan suggests 4Imprint as a vendor.
- c) Staff Senate Information Session (flyer attached)
 - i) Formal opportunity to meet with prospective senators.
 - ii) May 27, 11:30am-1pm
 - iii) SciTech-Bull Run Hall 254, ARL-Founders Hall 119B, FR-Academic, 219 FFX-Johnson Center 311D
 - iv) Presentation and Q and A
 - (1) Volunteers: At least one person from each campus. Please email Stephanie and Amanda.
 - v) General meetings are open to all staff regardless if they are an employee of a partner of Mason, but they are not eligible for election.
- d) Upcoming Nominations and Elections and Officer Positions
 - i) Nominations
 - (1) Nominations for Chair, Parliamentarian, and Treasurer will be accepted through Wednesday, May 27 via email. Voting will take place on Wednesday, June 3 at June General Meeting.
 - (a) Chair:
 - (i) Lisa B. nominated Megan K.; Megan K. accepted nomination
 - (ii) Megan K. nominated Brett S. ; Brett S. declined nomination
 - (iii) Amanda S. nominate Nicole R.-Nicole R. accepted nomination
 - (b) Parliamentarian:
 - (i) Megan K. nominated Joe H.- Joe H. declined nomination
 - (ii) Lisa B. nominated Waj A.- Waj. A. accepted nomination
 - (c) Treasurer-no nominations
 - (2) Must have a quorum at June meeting!
 - (3) Nominations for Staff Senators: June 8-19, 2015
 - ii) Staff Senate Elections
 - (1) July 6-July 17, 2015 (staff will be able to vote at appreciation events)
- b) Global Professional Staff Exchange
 - i) Awards Committee meeting with Rita Rowand to discuss our role this year and specifics of the program. Global Committee will be composed of Awards Committee minus those who would like to apply to the program. May seek volunteers from Senate. Global Committee reviews applications, sends their top picks to the Rita, and the Global Strategy Office selects the recipients.

2) **Old Business**

- a) Inclement weather building policy
 - i) Thanks to Arlington senators who sent forward information about the inclement weather building policies on the Arlington campus. Joe will recommend best person to submit information.
- b) Pedestrian Safety Initiative Update
 - i) Stephanie working with Student Government because most pedestrians are students. New President and Vice President for Student Government. Doug Hernandez has submitted research to Stephanie. Building proposal of significant changes and will contact meeting

- ii) Police Cadet will be included in proposal
- iii) Susan B. suggests calling 993-2810 and provide consistent feedback
- iv) Rubi suggests submitting feedback on Mason Police website. Complaints are sent directly to the Chief of Police.
- c) Rent at Masonvale
- d) Campus price comparisons
 - i) President Cabrera addressed Campus Price comparison at General Meeting. Highest population at Fairfax campus. Decisions driven by money and population.
 - ii) Constituent emails complaining of inconsistent pricing between campuses.
 - iii) Numbers are not consistent between Recreation's online and printed materials.
 - iv) New Food options opening at Sci-Tech
- e) Staff Senate Bylaws
 - i) Resolution 2015-12: Ex Officio Admin Faculty
 - (1) Review at May meeting and vote at June meeting
 - (a) Discuss at June Meeting

3) **Roundtable**

- a) Committee updates
 - i) New Vice President of Compliance, Diversity, and Ethics will be announced June 1 or July 1
 - ii) Campus Drive is open.
 - iii) Smoking Policy: Research campus climate and feel for smoking policy; added questions to the campus wide survey that will be distributed
 - iv) Dining: Lots of places closing over summer. Check website for what is staying open. Tapandgo App: Submit order online and pay. Food will be ready at your requested time of pick-up.

4) **Adjourn**

*Meeting documents

- 4.1.15 Meeting Minutes Draft
- Financial Document-Budget as of 5.4.15
- Staff Senate Information Session Flyer
- Resolution 2015-12

Next Meeting: Wednesday, June 3 from 12:00 - 2:00 pm
 Fairfax, Research 163; Arlington, Founders B119; and Prince William, Bull Run 254.
 Teleconference: 703-249-8067