

MASON STAFF SENATE
General Meeting Minutes
Wednesday, February 7, 2017
10:30am-12:00pm

Fairfax: Fenwick 4010. Arlington: Founders Hall 720, SciTech 221

Members: Stephanie Atkins, Lisa Bair, Susan Brionez, Andrew Burroughs, Amanda Corrigan, Sean Cox, Kathy Dodd, Eric Fowler, Christina Frasson, Jared Hagenow, Jennifer Gantt, Erin Iacangelo, Amanda Kennedy, Megan Kirk, Ann Moran, Jenna McGwin, Christopher Maier, Lindsey Olson, Lauren Reuscher, Carl Redmon, Akitta Robertson, Tiffany Sandstrum, Brett Spencer, Michael Wharton, Preston Williams, and Joanne Zimmerman

Guest Speaker(s): Kathy McCabe – Technical Manager (MIX) (11:00am-12:00pm), Fenwick-Wing A-CANCELLED

Kathy McCabe will facilitate a presentation on the capabilities of the MIX, what students are working on, and how the MIX can best be utilized by Staff, Students, Faculty, and University Organizations. This meeting is about participating in the President's Goal for this academic year; focused on the "Student Experience." Please plan to attend in person.

Business Meeting: CANCELLED

We missed our General Meeting Wednesday, 7 February 2018 due to inclement weather, a delay in opening the University, and local counties cancelling school. Not knowing who could make it in by 10:30 AM for our planned meeting in Fenwick and the MiX, we felt it best to error on the side of safety and cancel this meeting.

Committee Announcements:

- 1) Events: This week's Staff Appreciation Event on the Fairfax campus went well. We still need individuals to sign up on SignUp Genius for the Alrington & SciTech Appreciation Events. Anyone from other Campus Locations are welcome to join us at these events, too.
- 2) Education and Outreach: is quickly moving forward with the analytics and implementing them in the newsletter that went out last week. They are excited to see the results of this activity.
- 3) Education and Outreach: has made modifications to content on our Staff Senate website. They welcome feedback, and the subtle changes are only the beginning.
- 4) We'll be validating the campus groups in which we have Senatorial representation on different committees across the University. Our website needs some work in terms of the accuracy of information posted in regards to committees that Senators participate in. Things have changed, people have moved on, and you all are going to be hearing more about this soon. I may also ask for volunteers to sit on additional committee's.

Executive Announcements:

5) Eric Fowler is our Parliamentarian and has done a wonderful job in this role, as well as supporting the Staff Senate. Eric has also recently started working towards obtaining a Law Degree from Mason. This has stretched his availability and while he has enjoyed working with us all on the Staff Senate, Eric will be resigning his position as soon as we can elect a new Parliamentarian. We will be opening nominations for Parliamentarian at the next General Meeting.

6) Amanda Corrigan is in a dual role as both the Administrative Assistant to the Staff Senate, and as the Vice-Chair. Amanda has expressed interest in vacating this vice-chair role. I already have received interest from another Senator for this position. We will be opening nominations for this position at the next General Meeting. Amanda Corrigan may also be out on maternity leave soon after our April or May General Meeting; pending the arrival of her new baby. Please keep in mind that Amanda may come to you to help perform certain duties that she would normally take on under her current role as our Admin Assistant. Congratulations Amanda!

7) Jenna McGwin may also be out on maternity leave soon after our April or May General Meeting; pending the arrival of her new baby. Congratulations Jenna!

8) Currently on the Ballot we have will have the Vice-Chair and Parliamentarian position open. If you would like to nominate yourself or a senator for any of the following positions, please let Amanda know. These positions run for 2-years. We may propose a one-time resolution to move Officer Elections to April, instead of June. This will allow us to fill two of the three positions immediately prior to Amanda and Jenna taking a short leave of absence.

9) Most of you may have noticed that the Staff Senate is moving at a slower pace than last semester. This is due in part to all four of us on the executive committee having obligations that we will be committed to: Amanda, Jenna, and I will be out temporarily when our children are born, while Eric is venturing on into a different direction (Congratulations, and you will be missed very much! It has been a pleasure to work with you in many different capacities on the Senate.)

The other reason why we're moving more slowly, intentionally, is because a lot of our Senators have been adventurous in taking on more and more responsibility. In particular, to remediate some of the issues that have been unresolved within the Staff Senate for quite a few years (i.e. our website information and social media roles). If we're going to be transitioning into a different look and feel, as well as how we're accomplishing tasks, then right now is a great time to make the changes everyone wants to see. I'd rather like to focus on what each person is doing to contribute to the success of our Senate and help track down loose ends and make connections, where needed.

10) J.J. Davis is coming to present for the Staff Senate on how the budget process works at Mason. Most Staff are not aware of all the effort(s) that go into coming up with a

budget process 6-years in advance. Some items on a budget request are winners with the State Congress, and other items, not so much (like consistent pay raises every year from the Commonwealth vs Mason only funded). Come and learn what it takes to make this happen and how we might be able to contribute in the future. March 21st from 10:30 to 11:30 AM, with a General Meeting to follow until Noon; Fenwick 4010 and telepresence to Arlington & Sci Tech.

11) We have received more requests from different Departments and University Leaders to come and present at our Staff Senate General Meetings than we have meetings to offer this service. We must be doing something right. At the same time, we need to figure out if more can be done. I am researching into the University Library “One Button Studio,” and what it will take to have a one-on-one style question and answer session with some of the folks that would like us to send messages out to our Constituents in the Newsletter each month. I will forward this information to the Education and Outreach Committee in early March so that we can have open dialogue about this opportunity.

12) March Eagle Bank Arena Calendar is attached for E&O to distribute. Harlem Globetrotters are coming next month.

13) Faculty-Staff Enrichment Day is on March 7, (see attachment regarding details to sign up). This event will take place during our normally-scheduled general meeting; please remember we’ll be meeting on the 21st of March instead of the 7th.

14) President’s Weekly Briefing (attached).

15) Representatives from the Staff Senate that have expressed interest in joining the Appreciative Inquiry Summit on April 13, include the following: Amanda Corrigan, Jenna McGwin, Lisa Bair, Lauren Reuscher, and Tiffany Sandstrum. Thank you very much for participating in this group. It should be interesting how we will implement the goals of the Strategic Plan.

1) *Meeting documents

- December Meeting Minutes
- Faculty –Staff Enrichment Day Announcement
- Eagle Bank Arena Calendar
- President’s Weekly Briefing 2-15-18
- Next Meeting: TBD