

MASON STAFF SENATE
General Meeting Minutes
Wednesday, April 5
12:00pm-2:00pm

Fairfax, Innovation Hall 334; SciTech, Bull Run Hall 254; Arlington, Founders Hall 119B;
703-249-8067

Members: Wajaht Ahmed, Stephanie Atkins, Lisa Bair, Susan Brionez, Andrew Bunting, Rubi Chavez, Eric Fowler, Barbara Hill, Erin Iacangelo, Amanda Kennedy, Megan Kirk, Ann Moran, Jenna McGwin, Christopher Maier, Lindsey Olson, Lauren Reuscher, Christina Sanders, Tiffany Sandstrum, Dan Silver, Rebecca Stone, Al Underwood, Katara Wright

Absent with Notice: Susan Brionez, Ann Moran, Dan Silver

Absent without Notice: Wajaht Ahmed, Rebecca Stone

Guest Speaker

Judith A. vanBever-Green, Executive Director, Office of International Programs & Services spoke about how travel restrictions are impacting staff and their families as we head into summer and future semesters.

Representatives from University Advancement and Alumni Relations spoke about all the options and opportunities for Giving Day, April 6

Business Meeting:

1) **Call to order at 12:54**

2) **Constituents' Time**

3) **Announcements**

a) From the Staff Senate

i) WebX Pilot—sending out information on Friday to the early adopters or pilot users. If you know people in your department who would be interested contact Christina today or tomorrow.

a) From the floor

2) **New Business**

a) Approve March 2017 Meeting Minutes

i) Motioned, Seconded, Approved

b) Staff Senate FY17 and FY18 Budget

i) FY17 Year End Spending

(1) \$3978 to spend before the end of the fiscal year.

(a) We spent about half of what we usually spend on Staff Appreciation Events

(b) Ideas for spending:

(i) Awards: Gift cards, Tumblers

(ii) Events: Pay catering in advance, purchase raffle card prizes, giveaways

(iii) E and O: Orientation Bags

ii) FY18 \$644 Budget Cut

c) Staff Senate Office Moving from Merten 3500 to Mason Hall D019 Mid-April

i) Provost needed space near the Provost office. The Staff Senate and Faculty Senate are both moving to Mason Hall. Our Mail Stop will remain 5E5. Faculty Senate will move sometime in May or after.

d) Upcoming Officer Elections

i) Nominations will be taken now through Tuesday, June 6, 12:00pm

- ii) Voting will take place on Wednesday, June 7 during the General Meeting
- iii) As of now, we will vote for Chair, Vice Chair, Parliamentarian, and Treasurer
- e) Upcoming Senate Elections
 - i) Nomination Period: Monday, June 12 – Friday, June 23
 - (1) Nominate co-workers or anyone that you think would be a valuable addition to the Senate.
 - ii) Voting: Monday, July 10 – Friday, July 21
- f) NEXT MEETING: 12:00-1:00 will be the General Meeting and 1:00-2:00pm Dr. Cabrera will be meeting with Senate
 - i) Ideas for specific topics:
 - (1) 3% raise
 - (2) Survey Topics that are recurring responses on our surveys.
 - (3) What can Staff Senate do? What is our role from his perspective?
 - (4) Presidential Council Meeting. Is that relevant to us?
 - ii) E and O will meet after we receive topics from constituents.
- g) Staff Senate Information Session scheduled for Wednesday, June 7, from 12:00-1:00pm
 - i) Will take place during our speaker session.
- h) Update from the Chair

- a) **Old Business**

Adjourn at 1:15pm

*Meeting documents

March Meeting Minutes

Next Meeting: Wednesday, May 3, 2017 ; 12:00pm-2:00pm (Bull Run Hall 254 (SciTech), Founders Hall B119 (Arl), and **Innovation Hall 334** (FFX))