**Mason Staff Senate**

General Meeting Agenda

Wednesday, June 7

12:00pm-2:00pm

Fairfax, Merten Hall 1201; SciTech, Bull Run Hall 254; Arlington, Founders Hall 119B;

703-249-8067

Members: Stephanie Atkins, Lisa Bair, Susan Brionez, Andrew Bunting, Rubi Chavez, Eric Fowler, Barbara Hill, Erin Iacangelo, Amanda Kennedy, Megan Kirk, Ann Moran, Jenna McGwin, Christopher Maier, Lindsey Olson, Lauren Reuscher, Christina Sanders, Tiffany Sandstrum, Dan Silver, Rebecca Stone, Al Underwood, Katara Wright

Absent with Notice: Andrew Bunting, Megan Kirk, Amanda Kennedy

**Guest Speaker**

Approved 8.16.17

Staff Senate Information Session will be led by Stephanie Atkins from 12:00pm-12:30pm.

**Business Meeting:**

1. **Call to order at 12:47pm**
2. **Constituents’ Time**
3. **Announcements**
   1. From the Staff Senate
      1. Wajaht Ahmed is no longer with the University.
      2. Dan Silver leaving the University
         1. Last day June 30. Moving out of the country.
   2. From the floor
   3. Committee Updates
      1. Amanda will be sending OSA material to Awards
4. **New Business**
   1. Approve May 2017 Meeting Minutes
      1. Tabled until August 2017
   2. Staff Senate appointed to the President’s Council
      1. A great accomplishment! Thank you, Jenna! The Senate has been working toward this goal for many years. Jenna: Council meets every two weeks on Friday.
   3. Everyday Hero
      1. Shernita Parker sent information to Senate. Would like to come to a Staff Senate Meeting and/or Appreciation Event. An award in addition to the Employee of the Month selection committee to select various staff members and highlight and recognize them for their role and what they do – especially as it relates to the university’s strategic plan and values. What the group is seeking is a partnership with Staff Senate that would involve the Senate supporting the initiative by helping to market it and identify and recommend “Everyday Heroes” to recognize.
      2. Lisa: Maybe HR directed? We could present, but selecting everyday heroes would seem too large of a task for the committee to take on. How often would there be someone recognized, scheduled or random?
      3. Susan: Has some concerns about the title including “hero” since “hero” to her means a heroic effort or action like saving someone’s life.
      4. Al: Likes the idea because many great people go unrecognized, but we already do recognize great staff. How can we recognize more people spontaneously?
      5. Jenna: Seems to fit in Employee Recognition through HR versus the Senate specifically. Great idea but not necessarily housed in the Senate.
   4. General Meeting Time Change Proposed- No Vote Needed
      1. Meeting time change proposed from 12:00pm-2:00pm to 10:30pm-12:00pm. Also proposed moving from
         1. Susan likes the 12:00pm-2:00pm because she incorporates her lunch and it reduced the time she is away from her deskwork.
         2. Lisa likes the time change but would like to see more diverse spaces where meetings are held.
         3. Tiffany: Would guest speakers be able to attend at the new proposed time? Amanda C: I do not foresee any issues, but that is a relevant point.
         4. 8 in favor, 2 opposed, 6 abstaining : Passed
   5. Year End Spending Proposal-Vote Needed
      1. Goal in year-end spending was to spend money on items that we need for FY18 budget to relieve some spending for next year because we will be receiving a cut. Each committee will benefit.
         1. Bags from 4Imprint: to be used for Staff Orientations and to hand out at Staff Appreciation Events
         2. OSA Awards: Two bronze star awards to present to OSA winners includes engraving, set-up, and shipping. Will take a credit now and complete once we receive
         3. EOM Giftcards: Will purchase one year supply for EOM winners.
         4. VGEA: One Year Membership- allocated item
         5. Raffle Items: 8 gift cards to be raffled at Staff Appreciation Events
      2. Motioned, Seconded, Approved.
   6. Officer Elections-Vote Needed
      1. Officer Statements
5. **Old Business** 
   1. VGEA Update – Chris
      1. Bring in VGEA in August to discuss if we would want to host a regional Northern Virginia meeting. VGEA will cover expenses.
   2. Staff Senate Survey Update – Chris
      1. Survey results are being passed around through the administration and HR. Chris has been connected to an individual to discuss the survey and about our future surveys. Kate handles survey through HR. Rubi: Suggests for us to fix flaws in survey, gather more data, and present at the Council meeting.
   3. Summer Staff Appreciation Dates- Events Committee
      1. Date Reminder:
         1. Fairfax Staff Appreciation Event: Wednesday, July 12; 10:30am-12:30pm; Patriot’s Lounge
         2. SciTech Summer Social: Thursday, July 13; 11:30am-1:30pm Bull Run Hall Atrium-time not confirmed
            1. Erin will confirm after she meets with the committee at SciTech.
         3. Arlington Summer Social: Thursday, July 20, 12:00pm-2:00pm; Multipurpose Room
      2. Sign up Genius for volunteers will be distributed very soon!
   4. Upcoming Senate Elections
      1. Nomination Period: Monday, June 12 – Friday, June 23
      2. <https://staffsenate.gmu.edu/meetthesenate/jointhestaffsenate/> - Nomination Form and additional information can be found at the link provided

**Adjourn at 1:52pm**

\*Meeting documents

May Meeting Minutes

Next Meeting: No July Meeting-Volunteer for Staff Appreciation Event

*A BIG thank you to our outgoing senators: Andrew Bunting, Rubi Chavez, Barbara Hill, Dan Silver, Al Underwood, and Katara Wright!*