

MASON STAFF SENATE
General Meeting Minutes
Wednesday, October 2, 2013 12:00 – 2:00 pm
Telepresence Rooms*

Staff Senators: Andrew Addison, Lisa Bair, Stephanie Barnett, Susan Brionez, Amanda Corrigan, Kevin Diffily, Jennifer Hamilton, Doug Hernandez, Megan Kirk, Patrick Ledesma, Lindsey Lowenberg, Marit Majeske, Dean Naldrett, Stephanie Payton, Stacey Remick-Simkins, Nicole Roth, Christina Sanders, Brett Say, Lindsay Schreiber, and Alfred Underwood

Absent: Rubi Chavez (notified), Andrew Bunting (notified), Laura Harrison (notified), Stephanie Zeher (on leave), Paul Wieber (on leave) , Jacqueline Inskeep

Guest Speakers:

Eric Heath, Chief of Police, University Police
Linda Harber, Associate Vice President, Human Resources and Payroll

Constituents' Time

No comments from constituents

- 1) Call to order
 - a) Check for quorum-19 members in attendance

- 2) Announcements
 - a. Noteworthy campus starts and resignations
 - i. Charles Nicholson and Caitlin Wolters resigned from Staff Senate
 - b. From the Staff Senate
 - ii) This month's meetings:
 - (1) Outreach & Education Committee, Wednesday, October 23, noon.
Telepresence Rooms (Founders Hall 720, - Occoquan 221, University Hall 3001)
 - (a) At this meeting, training for HR Orientation will take place. All staff senators are welcome to attend.
 - (2) Wednesday, October 9, 12 – 1:00, Events Committee, Fairfax-Engineering Room 1605, Prince William-Bull Run 254, Arlington-Founders Hall B 119
 - iii) Upcoming events
 - (1) Outstanding Achievement Awards, Wednesday, October 16, 10:00 am, Johnson Center, Dewberry Hall
 - (a) Need speaker to present—call for volunteers coming soon
 - (2) Faculty Staff Enrichment Day, Tuesday, November 5: Registration opens October 7
 - (a) Staff Senate will be presenting!
 - (3) Staff Appreciation Events
 - (a) Wednesday, January 29, Prince William, Bull Run Atrium

- (b) Wednesday, February 5, Arlington, Founders Hall 125
 - (c) Wednesday, February 12, Fairfax, Sub I, Patriot's Lounge
 - a. From the floor
 - iv) Student Government Announcements- Dilan Wickrema
 - (1) Witch Watch event: safe trick-or-treating Sunday, October 27, 2013 outside of Hampton Roads--<http://sg.gmu.edu/?s=Witch+Watch&x=-1032&y=-208>—Table opportunity
 - (2) Gold Rush: Friday, November 8, 2013—Table opportunity
 - (3) Open to collaborations with Staff Senate
- 3) Old Business
 - a) Approve September 2013 meeting minutes (document distributed on 9/18)-- APPROVED
 - b) Vote for vice chair
 - i) Current nominees:
 - (1) Megan Kirk—unanimously elected
 - c) Review of current financial statement
 - i) Outstanding supervisor award: crystal-like awards the big purchase for the month
 - ii) Kept within budget for awards
 - iii) Forthcoming budget for approval
 - iv) Rubi Chavez is taking Banner Training for real-time knowledge of current financial status
 - d) Goal Setting
 - i) Skipped for current meeting—Executive committee will create comprehensive goals and present soon
- 4) New Business
 - a) Virginia Governmental Employee Association Update
 - i) StaceyRemick-Simkins: Attended September 14 annual meeting of VA Government Employee Association (VGEA)
 - ii) “I’m a State Employee and I Vote” Campaign: <http://library.constantcontact.com/download/get/file/1102950883863-136/FSJuly2013e.pdf>
 - iii) Encourages conversation with your legislators
 - iv) Acknowledging that State Employees are paid 26% below the private sector, VGEA lobbies for pay increases and would like support from employees
- 5) Roundtable Items
 - a) Reports: Advisory Committees/Ad hoc Committees
 - i) Mason Lobbies—Lisa Bair
 - (1) Impressive student involvement
 - (2) January event for lobbying, sit-downs with representatives
 - (3) Interest in shadowing students, supporting the student perspective
 - (4) Trying to match students with their representatives from home districts
 - (5) Voter registration times approaching for November elections

- ii) UPIC Committee—Marit Majeske
 - (1) Website with survey on changing process with emphasis on cost savings
 - (2) Staff Senate asked to serve as pilot group October launch date expected
 - (3) 3 weeks to look around, please offer information to the site
 - (4) You will be required to log in to forum looking to solve problems and enact change
 - (5) Give as much feedback as you can to make sure this is the best site possible
 - (6) There will be responses to recommendations
- iii) Police Advisory Council—Stacey Remick-Simkins
 - (1) Cops Survey recently, Volumes of Data being reviewed
 - (2) Police Advisory Council looks forward to collaborating with and supporting Chief of Police, Eric Heath on all community outreach initiatives
- b) From the floor
 - i) Christina Sanders—Dining Recommendation
 - (1) Those with food allergies and dietary restrictions on campus are looking for affordable dining options across campus
 - ii) Andrew Addison—
 - (1) Positive attendance at Strategic Planning events in Arlington with President Cabrera and Provost Stearns
 - (2) Admin-Faculty representation
 - (a) No representation and no place for them to go
 - (b) Faculty Senate turns them away
 - (c) Admin-Faculty are encouraged to write to Staff Senate stating their name, position and express their desire to be represented
 - (3) Outreach for Arlington
 - (a) Training across the Fairfax campus should be offered in Arlington too
 - (b) Meeting with Sara Dolan, Arlington Campus Administrative Officer, and Robyn Madar HR Trainer to create extended campus training opportunities
 - (c) Looking for a large catalog of training options
 - (d) Lisa Bair- contact Joe Hinrich, Emergency Coordinator with Environmental Health & Safety Office for training opportunities
 - iii) Patrick Ledesma—
 - (a) Parking & Transportation Town Hall presentation on website: <http://transportation.gmu.edu/pdf/2013/overviewp-taugust2013.pdf>
 - iv) Doug Hernandez—
 - (i) Working with Jacqueline Inskeep for Prince William bulletin boards revamp
 - v) Stephanie Payton—
 - (1) Serving on the Provost Search Committee
 - (2) With Lindsey Lowenberg attended Vision meeting working with the marketing team working on the website audit
 - (3) If you hear of issues from other staff, encourage them to e-mail Staff Senate.

(a) Example: 2 separate messages came regarding Admissions and we will have an Admissions representative at our next meeting. We are making sure constituents can see how we are serving them.

vi) Lindsey Lowenberg—

(1) Do we have representation on the Compensation Advisory Committee?

6) Adjournment

Next Meeting: Wednesday, November 5, Telepresence rooms on Fairfax (UHall only in Fairfax), Arlington, and Prince William; videoconference to Front Royal and Loudoun; teleconference available.

Meeting Documents:

September 4 Draft Meeting Minutes

* Fairfax UHall 3001; Arlington Founders Hall 720; Prince William Occoquan 221; videoconference to Front Royal and Loudoun 202; teleconference available. Call in number: 703-249-8067

Meeting minutes by Nicole Roth