

MASON STAFF SENATE
General Meeting Minutes
Wednesday, February 5, 2013 12:00 – 2:00 pm
Arlington Campus, Founder's Hall 322*

Staff Senators: Andrew Addison, Lisa Bair, Stephanie Barnett, Andrew Bunting, Rubi Chavez, Kevin Diffily, Doug Hernandez, Jacqueline Inskeep, Megan Kirk, Patrick Ledesma, Lindsey Lowenberg, Marit Majeske, Dean Naldrett, Stephanie Payton, Stacey Remick-Simkins, Nicole Roth, Christina Sanders, Brett Say, Alfred Underwood, Stephanie Zeher

Absent: Paul Wieber (with notice), Amanda Corrigan (with notice), Susan Brionez, (with notice), Jennifer Hamilton (with notice), Laura Harrison (with late notice)

Guest Speakers:

Meggan Ford, Assistant Director, Academic Services, School of Management, first recipient of Global Professional Staff Exchange Program award
Rita Rowand, Global Relations Specialist, Provost's Office, discussed upcoming Global Professional Staff Exchange Program

Kathleen Johnson, Assistant Vice President, Regional Campuses, updated changes and progress of regional campuses

- 1) Call to order @ 1:12 pm by Stephanie Payton
- 2) Constituents' Time
 - a) Jean Callahaun
 - i) Draft cell phone policy, has concerns about blending both phones
 - (1) We have a staff senator on UPIC committee, which will address this concern.
 - (2) Generous offer of the stipend, but the concern is not financial
- 3) Announcements
 - a. Congratulations to Nicole Roth, February Employee of the Month
 - b. Noteworthy campus starts and resignations
 - i) Lindsay Schreiber from Staff Senate resigned
 - a. From the Staff Senate
 - ii) Staff Appreciation Events
 - iii) From the floor—none today
 - b) Committee Meetings—
 - i) Events, Wednesday, February 26, 12:00 – 1:00 pm, Telepresence Rooms (Fairfax UHall 3001; Arlington Founders Hall 720; Prince William Occoquan 221)
 - ii) Awards, March 12, 12:00 – 1:00 pm, Location to be announced
- 2) Advisory Committees Summary Reports

- a) Global Professional Staff Exchange Program—
 - i) If interested in being on that committee, talk with Kathrin, we need three people
 - b) Book Scholarship: No report: meets annually in summer
 - c) Recreation: Meeting rescheduled due to snow, no report
 - d) Wellness by Mason: Written report available, will send out
 - e) University Process Improvement Committee: Marit Majeske, written report available
 - f) Parking Committee: Jennifer Hamilton, written report available
 - g) Employee of the Month: KBB, ongoing
 - h) Dining Advisory Committee: Susan Brionez not available
 - i) Green Patriots Faculty Staff Working Group: Stacey Remick-Simkins, met January 28, next Friday, will look at how innovation food garden developing habitats
 - j) Police/Campus Relations Council: Stacey Remick-Simkins, meeting in March
 - k) Quality of Work-life: Stacey Remick-Simkins, meeting in March
 - l) VGEA, Stacey Remick-Simkins, going to lobby day later this month, discussing bonus of 2% of base pay later this year, still fighting for compression pay, also looking at equalizing our pay with private sector salaries, same-sex marriage, HB7-11, go to lis.virginia.gov, if any laws being track, text of law is there
 - m) Policy 1103 Review: Patrick Ledesma, no updates
 - n) Provost's Search: Stephanie upcoming public interviews
- 3) Old Business
- a) Approve December 2013 meeting minutes
 - i) Substantive comments to Kathrin, otherwise approved
 - b) Review of current financial statement
 - i) We were charged for boxes for food drive
 - ii) Funds over budget in administrative needs on paper but will reallocate to SAE slush funds
 - iii) Staff Senate Office may need to new printer soon. TALK WITH MEGAN
 - c) Holiday Toy and Food Drive Debriefing TABLED
 - d) Constituent Concern—Reserved Parking
 - i) Question is what is the written policy, not just if this is possible, how are these spaces allocated. Parking committee will have this on their committee to discuss
 - e) Global Professional Exchange Program
 - i) Committee members needed
 - ii) A lot of senators would like apply to program, how does that look? Suggested that taking names off applications would be useful.
 - (1) Leads to a larger question, what is okay for a senator to do? What is not? For example, VGEA members not eligible for scholarships. Perception would be that it's biased.
 - iii) For this program, if not on the selection committee, what would be the conflict. SS submits top finalists; Rita's office selects finalist. If on the

committee, should you apply? More transparency in selection needed. If on the committee, don't apply. Have up front communication.

- f) Mason Lobbies
 - i) Lisa Bair commented: January 30, very well attended. Wrap up meeting this Friday.
- g) Staff Senate Sponsored Blood Drive
 - i) INOVA a better organization to work with.
 - ii) April is a better time we will look at the other university events.
 - iii) At the Fairfax in March, is Red Cross at the Fitness Expo?
- 4) New Business
 - a) Golf Cart Policy
 - i) Summary of policy only
 - (1) Form not available yet
 - (2) Policy won't be implemented until fall
 - (3) Insurance, paid to facilities? Will clarify this.
 - (4) Concerns or questions: please email Stephanie Payton
 - b) Mason Academic Advisors Network
 - i) What is it and how Staff Senate can get involved
 - ii) An advisor certificate is available, much like the customer service certificate, MAAN would like to collaborate with SS so we can recognize program completers and recognize the advisor of the year, who is always a staff person,
 - iii) Lisa Bair's office organizes event.
 - iv) This item and similar should be part of a larger conversation about what how, when and where the Staff Senate would like to support and/or sponsor campus events and activities.
 - c) University Cell Phone Policy
 - i) Big conversation on campus. Lots of staff/students are getting staff phones so personal information not being given out.
 - ii) Currently, don't have to give up their phone but will not get a replacement
 - iii) New staff will not get phones
 - iv) Andrew Addison, needs to be more articulate what positions qualify for stipend. Two categories are clear; third category is vague.
 - v) Maybe to push HR to get better discounts from cell phone service providers. If that stipend could cover our personal accounts.
 - vi) UPIC is reviewing all the feedback from cell phone policy. Taxes on stipend are a part of the conversation.
 - vii) Will pursue if timely.
 - viii) Send people with concerns to go to UPIC. GMU.EDU
- 5) Roundtable Items
 - a) SAE: Double attendance at Prince William and increase in Arlington. too
 - b) Fairfax next Wednesday, please sign up!
- 6) Adjournment at 2:00 pm by Stephanie Payton

Next Meeting: Wednesday, March 5, 2014, Meese Conference Room, Mason Hall

Meeting Documents:

December 2013 Draft Meeting Minutes
Current Financial Statement

*Meeting is being held at Arlington in Founders Hall 322 and video-conferenced to:
Fairfax, Innovation Hall 334; Prince William, Bull Run Hall 254; and Loudoun 202.
Teleconference available. Call in number: 703-249-8067

Minutes by Kathrin Breitt Brown