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MASON STAFF SENATE  
General Meeting Agenda  
Tuesday, March 5, 2013, 11:00 am – 12:30 pm  
Telepresence Rooms on Fairfax, Prince William and Arlington Campuses\*

1. Call to order by Joey Carls at 11:05 am
2. Announcements
  - a. From the Staff Senate
    - i. This month's committee meetings:
      1. Old Awards & Events committee/New Events Committee, Friday, March 8, 9:30 – 10:30 am, Research 161
      2. Awards Committee, Tuesday, March 26, 12:00 – 1:00 pm, Research 161
    - ii. Staff Appreciation Coffee Klatch—new moniker.
  - b. From the floor
    - i. Smoking policy updates: Toshiko attending meeting this afternoon
      1. Question: which buildings get no smoking signs and why
      2. Toshiko to take this question to meeting
3. Constituents—call for issues--none
4. Old Business
  - a. Approval of February 5, 2013 general meeting minutes
    - i. No substantial changes. Approved.
  - b. Approval February 21, 2013 special meeting minutes
    - i. No substantial changes. Approved.
  - c. March Financial Report
    - i. Bottom line looking okay
    - ii. Possibility of getting iPad and/or computer for Staff Senate administrative assistant
  - d. Resolution 2013-3: Removal of terms limits for Senate—Stephanie Payton
    - i. Discussion to remove term limits for senate chairs if no one steps up to run for position. Would like to make sure senate doesn't get put in the position of not having a chair.
    - ii. Asked but not answered: What if Joey, current chair, does not want to run for position again? If not Joey, then who? Bylaws are restrictive of who can run for chair.
    - iii. Moved, seconded
      1. All in favor, no one opposed.
  - e. Resolution 2013-4: Outstanding Supervisor Award (OSA) changes
    - i. Outstanding Achievement Awards ceremony is only once a year, so it makes sense to align OSA with that event.
    - ii. Stacey moved, seconded
      1. All in favor, no one opposed
  - f. Resolution 2013-5: Oaths of Office for Staff Senate

- i. Discussion: Senators would sign oaths of offices; Officers would take oath verbally. Would go into effect in August 2013.
      - 1. Brett moved, seconded
      - 2. All in favor, no one opposed.
  - g. Staff Appreciation Coffee Klatch
    - 1. Next week.
    - 2. Senator volunteering sign ups at [www.SignUpGenius.com/go/70A0445A8A823A13-staff](http://www.SignUpGenius.com/go/70A0445A8A823A13-staff)
    - 3. Pertinent details for senators to know (Please refer to handout and direct questions to Kathrin or Karen)
    - 4. Raffle prizes
      - a. See lists
      - b. Need think about tax implications of gifts
      - c. Suggested that prize details added to eFiles announcement next week
    - 5. Senators to take note of concerns/guest complaints
- 5. New Business
  - a. Interim parliamentarian—This person will serve until July 31
    - i. Susan nominated by Joey, Susan accepted.
      - 1. Joey called for unanimous consent? All in favor, no one opposed
- 6. Guest Speakers
  - a. Renell Wynn Vice President, Communications & Marketing
    - i. Topic: Introduction, address concerns on campus about the GMU website, and other activities important in the coming year.
  - b. Kevin Stoy, Living Learning Community Coordinator, Honors College
    - i. Proposed Campus Day of Service
- 7. Roundtable Items
  - a. Reports: Advisory Committees/Ad hoc Committees
    - i. Those who serve on University-wide committees should use this time to share from advisory committees or ad hoc committee
  - b. Stephanie Zeher learned that a golf cart committee already exists
    - i. Committee currently discussing putting identifiers and phone numbers on each cart.
  - c. Stacey, not official but employees over 5 year will get compression pay in addition to 2% raise.
    - i. Compression pay is raise not a bonus.
    - ii. Email not clear about how this will be implemented.
    - iii. Kathrin will forward email to senate listserv. A one-time event for this summer
  - d. Susan Brionez
    - i. Dining committee: Baked potatoes are back in Bistro. Summer hours based on money and customers.
    - ii. Email Task Force: We need to know that our email can be searched. Task force suggesting three email accounts: faculty research, interoffice communication, and personal account.

- e. From the floor
  - i. Global Professional Exchange Committee has met several times, put procedures into place, will have information on their website and at staff appreciation events. First person coming from Germany this summer; applications to go there likely due in summer
  - ii. Parking issues for non student wage employees:
    - 1. From Paul's recent email on issue: "After speaking with Josh Cantor, Director of Parking Services, I learned that he has asked HR/Payroll about allowing non-student wage to have payroll deduction parking payments. This can't be done because the @ 1000 wage staff have such unpredictable hours. Josh also does not have the staff to manage potentially 1000 payment plans. I do recommend that HR research this problem and find a solution. \$325 annually for parking, and having to come up with that figure before you even get a paycheck is a big problem.  
My suggestions: a discount of some sort for wage employees or a 30 day temporary pass until the wage employee gets a few paychecks accumulated so they can pay the fee."
    - 2. Joey would like to continue work on that issue.
  - f. Also discussed the recent legislative changes vis a vie wage earners as problematic. Linda Harber, Associate VP, Human Resources/Payroll scheduled to come to a future meeting to clarify changes.
- 8. Constituents' Time
  - a. No constituents today
- 9. Adjournment at 12:30 pm by Joey Carls

Next Meeting: Tuesday, April 2, 11:00 am – 12:30 pm, Telepresence Rooms (Nguyen Engineering Building 2903, University Hall 3001, Arlington Founders Hall 720, Prince William Occoquan Hall 221), video-conferenced to Front Royal, Loudoun, and teleconference

\* Nguyen Engineering Building 2903, University Hall 3001, Arlington Founders Hall 720, Prince William Occoquan Hall 221), video-conferenced to Front Royal, Loudoun, and teleconference. Call-in number: 703.249.8067

Minutes by Kathrin Breitt Brown