

**MASON STAFF SENATE**  
General Meeting Agenda

Wednesday, December 3 2014

12:00 – 2:00 pm

Fairfax, Research 163

Videoconferenced to Arlington, Founders Hall B119, Prince William, Bull Run 254

Teleconference: 703-249-8067

Present: **Andrew Addison, Wajaht Ahmed, Lisa Bair, Susan Brionez, Andrew Bunting, Rubi Chavez, Lauren Clark , Amanda Corrigan, Jocelyn Hanly, Laura Harrison, Doug Hernandez, Joe Hinrichs, Megan Kirk, Lindsey Lowenberg (by phone), Marit Majeske, Francina Osoria, Stephanie Payton, Emily Robinson, Nicole Roth, Brett Say, Amanda Shoemaker, Cloud Spurlock, Al Underwood, Alex Walsh, Stephanie Zeher**

Absent: Jennifer Hamilton (with notice), Amanda Kennedy (without notice), Dean Naldrett (without notice)

Guest Speakers:

Rick Holt - Trainer, Human Resources/Payroll

Professional development opportunities at Mason

Janet Walker- Life/Work Connections Manager, Human Resources/Payroll

Benefits and discounts for Mason Staff

Business Meeting:

**1) Call to order**

**2) Constituents' Time**

a) None today

**3) Announcements**

a) Acknowledge of Lindsey Lowenberg's last day for Mason and Staff Senate

i) Chair for E & O committee needed

ii) Need not be from any committee

iii) Contact Stephanie Payton or KBB

b) Admin Assistant, KBB, leaving

i) Search committee forming

ii) If interested, contact SP or KBB

(1) Megan to chair

**4) New Business**

a) Gender Inclusion Proposal\*

i) From Student Government liaisons

ii) Policy 12-01

(1) Student government wants to add more inclusive language, will be taken to Board of Visitors next semester, faculty will vote on support in new year.

- (2) JH: comments re language regarding federal law; not law but executive decision.  
BS: well written and strong proposal.
- (3) Staff Senate needs to vote on support at February meeting; will ask for vote via email in beginning of January
- b) Professional Staff Exchange, Jennifer Hamilton – Tabled until February
- c) Foot Traffic on Patriot Circle, Susan Brionez
  - i) Pedestrians crossing without regard to vehicle traffic, president's park a particular problem spot, have previously inquired about overpass, other areas that are problematic? Also a problem in Arlington, Al Underwood has expressed similar concerns. Circle across from RAC cars don't come to a complete stop because there is a yield rather than a stop sign. Signage and crosswalks are unclear. Lights have been put up in response to deaths. Alternative is law enforcement, which always upsets some group. Either pedestrians or drivers get upset. Cloud attended a campus where campus roads closed during peak hours. Would an awareness campaign be effective? Who should we be talking with? P & T, Police, Facilities, Student Government. Put nonemergency number into phone to let them when problems, such as with cadets not paying attention. Other suggestions made.
  - ii) SP asked if any interest in a group forming around this issue. Susan willing to if no on else. Francina to take on task. SP will communicate.

## 5) University Advisory Committees

### 6) Reporting Protocol\*

### 7) Committee Reports

- i) Book Scholarship --Pass
- ii) Dining Advisory Committee—advocating for lesser expensive meal options all around campus
- iii) Green Patriots Working Group --none
- iv) Quality of Work-life--none
- v) University Process Improvement Committee—nothing right now, hasn't met since spring
- vi) Recreation—largely a student focus group, will try to bring staff concerns to group
- vii) Mason Lobbies—Registration closing soon
- viii) Parking and Transportation Committee—ribbon ceremony campus drive on Jan 7, Lot R, will open Jan 15, Lot H closing, Braddock and Ox Road getting new turning lanes (County project), now giving refunds more generously when appropriate, start scanning license plates rather than permits, register all cars used. VRE shuttle will add stops along the way, Gunston Go starting earlier, eliminating late night shuttle, stopped I95 commuter, on-line printable passes, assessing parking lots for lighting and potholes,
- ix) Campus Smoking Policy (Andrew on committee)
- x) Wellness by Mason (Lisa on committee?)
- xi) Sexual Assault Prevention—goal to eliminate on campus within 10 years

## 8) Roundtable

## 9) Old Business

- a) Approve November 2014 meeting minutes\*
  - i) Any substantive changes, motioned, seconded
    - (1) Names rather than initials

- (2) Approved with changes
- b) Final SS Constitution and Bylaws resolutions
  - i) Resolution 2015-2
    - (1) Motion to approve, seconded
    - (2) Favor – 4, against 9, abstaining 7
    - (3) Asked why for those abstaining: don't feel strongly
  - ii) 2015-3
    - (1) Not vote. Stands as is.
  - iii) Resolution 2015-10
    - (1) New language.
    - (2) Typographical issue of headings. Final version needs to be consistent in all places.
    - (3) New language:
    - (4) The first meeting of the senate membership will take place in conjunction with the start of the academic year. This meeting will be held in closed-session.
    - (5) Motioned, seconded, approved
- c) Tuition Policy Ad Hoc committee--tabled

1) **Announcements**

2) From the Staff Senate

3) Staff Appreciation Events

i) Arlington: Monday, January 26

(i) 12:00-2:00pm in Founders Hall 125

ii) Prince William: Wednesday, January 28,

(i) 12:00-2:00pm in Bull Run Hall Atrium

iii) Fairfax: Tuesday, February 3

(i) 12:00-2:00pm in SUB I, Patriot Lounge

(2) *Snow dates are the following days.*

4) From the floor

**Adjourn**

\*Meeting documents

11.5.14 Meeting Minutes Draft

Gender Inclusion Proposal- Please keep confidential

Resolutions 2015-2 through 2015-11 (revised on 10.2.14)

Graduate Student Tuition Waivers - Ad hoc Committee Proposal

University Advisory Committee Protocol

**Next Meeting:**

January - no meeting scheduled as all are expected to volunteer at one Staff Appreciation Event.

Wednesday, February 4

12:00 - 2:00 pm

Fairfax, Research 163; Arlington, Founders B119; and Prince William, Bull Run 254.

Teleconference: 703-249-8067

